

Finance & Rules Committee
December 2, 2025
Minutes

Members Present: Committee Chair Michael Montigelli, Legislators Philip Reed, Robert Ferris, Frances Calarco, Steel Potter, Board Chair William Johnson

Others Present: Legislators Tina Bartlett-Bearup, Karen Freeman, James Nabywaniec, Christopher Boulio, Corey Grant, Anthony Doldo, County Administrator Ryan Piche, Deputy Administrator Dylan Soper, County Attorney John Sabik, Conf. Asst. for Fiscal Affairs Kristy O’Shaughnessy, Code Enforcement Director Jason Crump, County Auditor Stefanie LaPier, Human Resources Director Valerie Nugent, Public Health Director Steven Jennings, Sheriff Peter Barnett, Confidential Secretary Jill Jones, Confidential Secretary Jaimie Lee

Chairman Montigelli called the meeting to order at 6:22 p.m. and offered Privilege of the Floor, however no one present wished to speak. The Committee approved the minutes of the October meeting, as written.

County Administrator Ryan Piche and Deputy County Administrator Dylan Soper gave an update on the status of the legislative goals of the Finance and Rules Committee, reporting a 91% success rate for the year. Key administrative milestones included settling multiple union negotiations, implementing two-factor authentication for cyber security, and modernizing financial workflows through a new credit card policy. Additionally, the committee successfully expanded voter access by adding four new polling sites and updated local laws to manage short-term rental taxation. While there were no questions for Mr. Piche or Mr. Soper, both Chairman Montigelli and Legislator Reed gave their compliments on the presentation and the work that has been facilitated through the Committee’s goals and the Department Heads especially.

Chairman Montigelli introduced a resolution Levying 2026 Taxes and Assessments for Annual Town Budgets and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Levying 2026 Consolidated Health District Taxes and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Reed, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Levying Returned Delinquent 2025 School Taxes and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Ferris, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Levying Returned Delinquent 2025 Village Taxes and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Reed, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Directing the Completion of the Tax Rolls and the Execution and Delivery of Warrants and entertained a motion for consideration. A motion was duly made by Legislator Calarco, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing Accounts Payable Year End Adjustments to 2025 County Budget and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Calarco, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Levying Hudson River-Black River Regulating District Assessments and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Calling for Organizational Meeting of the 2026-2027 Jefferson County Board of Legislators and entertained a motion for consideration. A motion was duly made by Legislator Calarco, seconded by Legislator Reed, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Revising Premium Equivalents for Jefferson County Government Employees Health Benefits Program and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing an Agreement with Systems East, Inc for Total Collection Solution Web Support and Maintenance and entertained a motion for consideration. A motion was duly made by Legislator Calarco, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Authorizing an Agreement with Venesky & Company for County-Wide Cost Allocation Plan (CAP) Services and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Reed, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced a resolution Establishing an Assigned Fund Balance Reserve for Parks and Forest Land and entertained a motion for consideration. A motion was duly made by Legislator Potter, seconded by Legislator Ferris, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli introduced an additional resolution that was not listed on the agenda, Declaration of Emergency and Authorization of Agreements for the Demolition and Removal of Unsafe Structure at 13 Market Street, Alexandria Bay, and entertained a motion for consideration. A motion was duly made by Legislator Ferris, seconded by Legislator Potter, and there being no discussion, the Committee agreed to sponsor the resolution as presented.

Chairman Montigelli advised that if there were no objections the other jurisdictional committee resolutions would be dealt with as a block and legislators could pull out any resolution to discuss or vote on separately if desired. Legislators did not express objections to approving those resolutions in that manner.

On a motion by Legislator Potter, seconded by Legislator Ferris, and unanimously carried, the Committee approved the following General Services Committee sponsored resolutions:

- ✓ Amending the 2026 County Budget and Capital Plan in Relation to Highway Equipment
- ✓ Amending the 2025 County Budget and Capital Plan in Relation to Highway Office Complex and Employment and Training Building Capital Accounts
- ✓ Authorizing Agreements with New York State Empire State Development and the Town of Alexandria in Relation to the New York State County Infrastructure Grant Program and Amending the 2026 County Budget in Relation Thereto
- ✓ Recognizing a New York State Division of Criminal Justice Services Gun Involved Violence Elimination (GIVE) Grant Award to the Probation Department and Amending the 2025 County Budget in Relation Thereto
- ✓ Authorizing Agreements for The Governor's Traffic Safety Committee's Stop DWI High Visibility Enforcement Grant and Amending the 2025 County Budget in Relation Thereto
- ✓ Amending the 2025 County Budget in Relation to Recycling and Solid Waste Management

On a motion by Legislator Reed, seconded by Legislator Potter, and unanimously carried, the Committee approved the following Health & Human Services Committee sponsored resolutions:

- ✓ Accepting Supplemental Unmet Needs Funding through the Office for the Aging and Amending the 2025 County Budget in Relation Thereto.
- ✓ Amending the 2025 County Budget Relative to Community Services Preschool Program Medicaid Billing Services.
- ✓ Authorizing an Agreement for the Provision of Services Relative to Opioid Settlement Funds Regional Abatement and Amending the 2026 County Budget in Relation Thereto.

- ✓ Amending the 2025 County Budget Relative to Vaccines

On a motion by Legislator Ferris, seconded by Legislator Potter, and unanimously carried, the Committee entered executive session at 6:38 p.m. for the purpose of discussing collective negotiations pursuant to Article Fourteen of the Civil Service Law. The Committee returned to open session at 7:30 p.m. on a motion by Legislator Ferris, seconded by Legislator Potter, and unanimously carried.

There being no further business of the Committee, on a motion by Legislator Ferris, seconded by Legislator Potter, and unanimously carried, the meeting was adjourned at 7:31 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Ryan Piche". The signature is written in a cursive style with a large initial "R".

Ryan Piche
Clerk of the Board